

A	B	C	D	E	F	G	H	I	J
<b>INTEGRATION JOINT BOARD BUSINESS PLANNER -</b> The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
<b>24 August 2021</b>									
4	Standing Item	Chief Officer Report	A regular update from the Chief Officer; from IJB on 25 May 2021 - (iv)to instruct the Chief Officer to include a brief update on staff wellbeing at every IJB during 2021 whether within the CO's or separate report	HSCP.21.096	Martin Allan	Business Lead	ACHSCP		
5	Standing Item	Strategic Risk Register			Martin Allan	Business Lead	ACHSCP	Remove	At PreAgenda on 03.08.21 it was agreed that there would be no report to this meeting and that the SRR would eb shared with Members in advance of the planned workshop on 25.10.2021
6	Standing Item	IJB / ACHSCP Annual Report 2020/2021		HSCP.21.090	Alison MacLeod	Performance Lead	ACHSCP		
7	Standing Item	Code of Conduct	This is an Annual Standing item to refelect on the IJB Code of Conduct.		Jennifer Lawson	Legal Manager	ACC	Defer	Code of Conduct was not reported as part of wider Review of Governance due to Scottish Government's consultation on a new Code for Public Bodies. The SG is to publish comments on the consultation process then finalise a revised Code. Once the new Code is approved the IJB will receive a report on the Code and its implications. Aiming for reporting on 15 December 2021 (dependent on SG approval of Code)"
8	Standing Item	Financial Monitoring - Quarter 1	This is a Standing Item to provide the current Financial Monitoring.	HSCP.21.094	Alex Stephen	Chief Finance Officer	ACHSCP		
9	26.04.2021	Public Engagement, Equality and Human Rights	To present to the Integration Joint Board (IJB) Our Guidance for Public Engagement (OGPE) for approval	HSCP.21.060	Alison Macleod	Performance Lead	ACHSCP		Due to staff engagement and association with Locality Empowerment Group's, carried forward from from 25 May 2021
10	26.03.2019	Diet, Activity and Healthy Weight	IJB 26.03.19 Article 17 - The Board instructed the Chief Officer that an annual update on ACHSCP GCGF is presented to the IJB, and (v) Instruct the Chief Officer that the Grampian consultation strategies for Tobacco and Diet, Activity and Healthy Weight are presented to the Board. To be reported to 23.06.20 meeting from PreAgenda on 29.01.20, then IJB on 11.02.20		Alison MacLeod	Public Health Coordinator	ACHSCP	Initially delayed due to CoVid-19 responses;	Remove Due to operational response to pandemic, this report was delayed and will be issued as a Service Update (Target - August 2021)
11	11.11.2019	Living well with Dementia	On 23.02.2021, IJB moved this report to 24 August 2021		Alison MacLeod / Kevin Dawson	Lead Performance and Strategy Manager	ACHSCP		
12	27.04.2021	Rosewell - Options Appraisal and Recommendations	At Special IJB - April 2021 Rosewell House – Extension to Interim Arrangements - HSCP.21.046 The Board resolved :- (ii) to instruct the Chief Officer to commission an options appraisal to identify the most appropriate delivery mechanism for the integrated model at Rosewell House; (iii) to instruct the Chief Officer to present the options appraisal and recommendation(s) to the IJB at its meeting on 24 August 2021.	HSCP.21.088	Sarah Gibbon	Project Manager	ACHSCP		
13	11.06.21	Post COVID 19 Mental Health - update on activity from Steering Group	ACHSCP response to the Cosette Report; Discussion at pre-agenda 15/06/21 agreed to include a statement in the CO report for July IJB; with a report to IJB / CCGC at later date. Perhaps a presentation at the end of the August meeting also? Post COVID 19 Mental Health Steering Group set up, named to reflect the work the group has been remitted to do by the Scottish Govt		Dr Alastair Palin		ACHSCP	Remove	At PreAgenda on 08.03.21 it was agreed that this would be a presentation rather than a report.
14	15.06.2021	Hybrid Meetings	At IJB PreAgenda on 15.06.2021, it was reaffirmed that as the result of the revised Standing Orders, a report on how IJB can ensure inclusivity for all attendees by offering phytical and/or digital participation at meetings.	HSCP.21.097	Sandra Macleod	Chief Officer	ACHSCP		
15	25.05.2021	Progressing Updates	At IJB on 25 May 2021 Lessons Learned HSCP.21.059 - (ii)to instruct the Chief Officer, ACHSCP to consider how best to present updates on progress within appropriate timelines to the IJB on the discussed themes of Digital, Public Engagement, Long Covid and Self-Management ; (iii)to instruct the Chief Officer to ensure all 'lessons learned' are included in the strategic planning for AHSCP's new strategy		Alison MacLeod	Lead Performance and Strategy Manager	ACHSCP	Remove	Chief Officer, ACHSCP has ensured inclusion of Lessons Learned within Leadership Team reporting.

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2	<b>Date Created</b>	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Report Number</b>	<b>Report Author</b>	<b>Lead Officer / Business Area</b>	<b>ORGANISATION ACHSCP/ACC/NHSG</b>	<b>Update/ Status (RAG)</b>	<b>Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
16	20.07.2021	Immunisation Blueprint Refresh	To provide the IJB with an update on our immunisation plan including the re-refresh of the Immunisation Blue Print.	HSCP.21.066	Ali Chapman	Programme Manager	ACHSCP			
17	20.07.2021	Navigator - Unscheduled Care	To support and approve a support service to be embedded within the Emergency Department as a test of change.	HSCP.21.086	Simon Rayner	Strategic Lead for Alcohol and Drugs	ACHSCP			
18	20.07.2021	Aberdeen LINK Service	To seek approval from the IJB for the future procurement of the Aberdeen Links Service (ALS)	HSCP.21.089	Lorraine McKenna	Head of Locality (Central)	ACHSCP			
19	20.07.2021	Technology Fund	Information about the proposed Technology fund to support the delivery of Care at Home and Supported Living, and the processes that have been put in place to allocate this funding.	HSCP.21.087	Anne McKenzie	Lead Commissioner	ACHSCP			
20	<b>02 November 2021</b>									
21	Standing Item	Chief Officer Report	A regular update from the Chief Officer; from IJB on 25 May 2021 - (iv)to instruct the Chief Officer to include a brief update on staff wellbeing at every IJB during 2021 whether within the CO's or separate report		Martin Allan	Business Lead	ACHSCP			
22	Standing Item	Financial Monitoring - Quarter 2			Alex Stephen	Chief Finance Officer	ACHSCP			
23	Standing Item	Strategic Risk Register	Bi-annual Reporting (May and November 2021)		Martin Allan	Business Lead	ACHSCP			
24	Standing Item	Review of Scheme of Integration to incorporate Review of ACC Governance (delayed from June 2020)	Annual review. IJB 20200128 move to June 2020, then to September then December 2020. On 02.10.20 The Board resolved :- to amalgamate the intended 'Review of Governance (ACC)' report referenced at Line 21 on the Planner with the intended 'Review of Scheme of Integration' referenced at Line 20 on the Planner. On 28.10.20 the Board agreed to defer this report until 23.02.2021 to allow consultation with the Constituent Authorities		Jess Anderson	Chief Officer - Governance	ACC	23.03.21 defer to 02.11.2021		
25	Standing Item	Chief Social Work Officers Annual Report	To present the Chief Social Work Officer Annual Report.		Graham Simpson	Integrated Children's and Family Services	ACC			
26	Standing Item	Winter Plan	An update to IJB on winter planning arrangements		Martin Allan	Business Lead	ACHSCP			
27	Standing Item	IJB, APS and CCG Meeting dates - 2022 - 2023	To propose Meeting dates from 1 April 2022 to 31 March 2023	HSCP.21.095	Clerk	Chief Officer - Governance	ACC			
28	10.06.2021	Mental Health & Learning Disabilities	Mental Health & Learning Disabilities - update presented to IJB on 1 December 2020 which indicated Annual Reporting		Kay Dunn	Lead Planning Manager	ACHSCP			
29	Standing Item	Equalities and Equalities Outcomes	At IJB on 25 May 2021 - (v)to instruct the Chief Officer, ACHSCP to submit 6-monthly reports alternately to the RAPC and IJB.		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP			
30	08.03.2021	Primary Care Improvement Plan	To present an update to the Board		tbc	tbc	ACHSCP			
31	<b>15 December 2021</b>									
32	<b>15 December 2021</b>									

